

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 21 JANUARY 2014

Part 1: Outstanding Resolutions

| Ref | Resolution | Response/Outcome | State of Play |
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| Min 90 Mar 13 | <p>Common Housing Allocation Scheme (CHAS)</p> <p>That the Head of Housing and Public Protection Service be requested to make any statistics regarding rent arrears available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to make the SIAS report on use of discretion available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to report back to this committee 6-12 months after implementation of the New Common Housing Allocation Scheme to advise on the effect of the changes including any cost saving or expenses implications.</p> | <p>The implementation of the new CHAS has slipped due to IT difficulties and it is now likely to go live in March 2014. The Housing Team will be able to report on all of these matters after the new CHAS has been operational for a reasonable amount of time. The team has suggested scheduling its update to the Committee for December 2014/January 2015.</p> | Pending |
| Min 11 Jun 13 | <p>Safeguarding</p> <p>That the Head of Policy and Community Services be requested to provide training regarding Safeguarding for Members.</p> | <p>NHDC currently has a free e-learning package available to all staff and members which provides basic training in relation to safeguarding children and vulnerable adults. A more comprehensive basic 3 hour training session on child protection will also be offered during Spring 2014. A daytime and evening session will be organised and information circulated to members in due course.</p> | In hand |
| Min 12 Jun 13 | <p>Health Reforms</p> <p>That Councillor Alan Bardett, as the NHDC representative on the</p> | <p>Scheduling difficulties with Cllr Bardett have meant it</p> | Pending |

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| | Hertfordshire Health Scrutiny Committee, be requested to give a presentation to this Committee. | has not been possible to arrange this yet. | |
| Min 13 Jun 13 | 3Cs That the Customer Services Manager be requested to investigate a method by which complaints made directly to Councillors can be captured. | The Customer Services Manager will address this as part of her half-yearly 3Cs report at the Committee's meeting in January 2014. | In hand |
| Min 15 Jun 13 | Task and Finish Group on Grants That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council. | Noted. The Community Development Team will update the Committee on progress with the recommendations of the TFG in March 2014. | In hand |
| Min 23 July 13 | Update on Neighbourhood Policing That Chief Inspector Pierce be requested to investigate whether handovers can take place and IT resources can be maintained permanently on site in Baldock Community Centre; That Chief Inspector Pierce be requested to investigate whether a "blue lamp" could be installed outside Baldock Community Centre to indicate the Police presence. | Under consideration by the Constabulary. Under consideration by the Constabulary. | Pending Pending |
| Min 28 July 13 | Office of Surveillance Commissioners Inspectors Report and Action Plan That any invitation to training regarding the RIPA Policy and Procedure be extended to Members; | Training will be arranged in due course, and members will be invited. | In hand |
| Min 30 July 13 | Work programme That the Scrutiny Officer be requested to invite the Leader of the Council to give a presentation to this Committee at the meeting | Cllr Needham has confirmed her attendance on 18 March. The Committee will need to select topics for | Committee to consider |

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| | due to be held on 18 March 2014; | discussion at its January meeting. | |
| Min 41 Sept 13 | <p>Healthwatch Hertfordshire</p> <p>That the Committee and Member Services Officer be requested to write to the Chairman of Healthwatch, to request that she consider the following:</p> <ul style="list-style-type: none"> • That specific information regarding the health inequalities for ex-offenders be circulated to all Members of this Committee; • That Healthwatch meetings be held at varied times as well a places to enable as many members of public to attend as possible; • That Healthwatch consider the introduction of a “scores on the doors” type rating regarding doctor’s surgeries, particularly regarding the making of appointments. | Letter sent and reply still awaited. | In hand |
| Min 56 Dec 13 | <p>Resolutions of the Overview and Scrutiny Committee</p> <ul style="list-style-type: none"> • That the Head of Policy and Community Services be requested to present a report regarding the proposed new grants policy to the meeting of this Committee due to be held on 18 March 2014; • That the Chief Executive be requested to write to the European Members of Parliament to ascertain whether any European funding was available for Hertfordshire; <p>Recommended to Cabinet:</p> <ul style="list-style-type: none"> • That Cabinet receive an update regarding the delay to the implementation of the Common Housing Allocation Scheme (CHAS) at the meeting due to be held on 10 December 2013. | <p>Added to work programme.</p> <p>Letter sent and reply awaited.</p> <p>Cllr Bernard Lovewell, the Portfolio Holder for Housing and Environmental Health, gave a verbal update to Cabinet which Cabinet noted.</p> | <p>In hand</p> <p>Pending</p> <p>Committee to note</p> |
| Min 61 Dec 13 | <p>Safeguarding Children and Adults At Risk Of Harm</p> <p>Recommended To Cabinet:</p> <ul style="list-style-type: none"> • That the new policy documents for Safeguarding Children and Safeguarding Adults At Risk Of Harm be supported; | Cabinet recommended to Council that the new policy documents be adopted. | Committee to note |

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| | <ul style="list-style-type: none"> That that the policy documents for Safeguarding Children and Safeguarding Adults at Risk of Harm accurately reflect the sufficient and robust processes in place at NHDC. | <i>Council</i> resolved that the new policy documents be adopted. | |
| Min 62 Dec 13 | <p>Adoption of a new Housing and Homelessness Strategy. <i>Recommended to Cabinet:</i></p> <ul style="list-style-type: none"> That the adoption of a new Housing and Homelessness Strategy be supported. | <p>Cabinet resolved that:</p> <ul style="list-style-type: none"> the Housing and Homelessness Strategy be adopted; the Head of Housing and Public Protection, in conjunction with Portfolio Holder for Housing and Environmental Health, be authorised to consider and agree the updated Action Plan for the Strategy for each year of the Strategy; and the Head of Housing and Public Protection, in consultation with the Portfolio Holder for Housing and Environmental Health, be authorised to make minor changes to the Strategy. | Committee to note |
| Min 63 Dec 13 | <p>Highways Task and Finish Group Report</p> <ul style="list-style-type: none"> That the recommendations contained in the report of the Overview and Scrutiny Committee Task and Finish Group on Highways be supported. That, at the appropriate time, the Scrutiny Officer be requested to report back to this Committee on the response of Hertfordshire County Council to the Overview and Scrutiny Committee Task and Finish Group on Highways report. | <p>Cabinet will consider the report on 28 January 2014.</p> <p>The Scrutiny Officer will update the Committee at its meeting in March 2014.</p> | <p>In hand</p> <p>In hand</p> |
| Min 64 Dec 13 | <p>Work programme</p> <p>That the item on the Forward Plan entitled “Wilbury Hills Cemetery, Letchworth GC – Crematorium Proposal” be presented to this Committee prior to consideration by Cabinet.</p> | Added to the work programme for March 2014. | In hand |

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| Min 66 Dec 13 | <p>CCTV Incorporation <i>Recommended to Cabinet:</i></p> <ul style="list-style-type: none"> • That recommendation 2.1.6 be amended to ensure consultation with the Portfolio Holder for Finance and IT and the Leader of the Council; • That, subject to (1) above, the recommendations contained in the report entitled “CCTV Incorporation” be supported. | <p>Cabinet accepted the recommended changed to recommendations 2.1.6.</p> <p>Cabinet supported the report, and in so doing made a number of minor amendments to the recommendations.</p> | <p>Committee to note</p> |
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Part 2: Ongoing Resolutions

| Ref | Resolution |
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| Min 13 June 2012 | Corporate Priorities That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports. |
| Min 17 June 2012 | Portfolio Holders That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting; |
| Min 27 July 2012 | Resolutions Report That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers; That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed; |
| Minute 29 July 2012 | Scoping Documents That the Scrutiny Officer include a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered. |
| Min 72 Jan 13 | Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda; |
| Min 78 Jan 13 | Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible. |
| Min 10 Jun 13 | Regulation of Investigatory Powers Act That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used. |
| Min 11 | Safeguarding |

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| Jun 13 | That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually. |
| Min 14 Jun 13 | Performance Indicator Report 2012/13 That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports. |
| Min 25 July 13 | Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery) That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future. |
| Min 29 July 13 | Year End Monitoring Report on Projects in the Priorities for the District 2012/13 That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet. |